**Elementary Latin I**

**INSTRUCTOR**

**Sean Lake**

**Office: 1-145**

**Office Hours:**

**Monday:  7:20-8:20 and 11:15-12:45 and 3:50-4:10**

**Tuesday:  Virtual 9-12**

**Wednesday: 7:20-8:20 and 11:15-12:45 and 3:50-4:10**

**Thursday: Virtual 9-12**

**Friday: 10 -11 virtual**

**Email: slake4@valenciacollege.edu**

**\*Skype: PLEASE plan on using skype when you have questions. It is impossible to explain complicated grammar questions by e-mail. The best method is for me to be able to write and speak to you on skype. If skype is impossible for you, please contact me for my phone number. If my virtual hours on skype do not work for you, I can be available at another time that we arrange.**

Withdrawal Policy:

It is the student’s responsibility to withdraw from the course if he or she feels he can not complete the requirements of the course. Students may withdraw at any time until the Withdrawal Deadline and receive a W.  After the deadline, however, only I will be able to withdraw students and, then, only for excessive absences.

**Withdrawal from a Course Policy:**

1. A student is permitted to withdraw from a class on or before the withdrawal deadline, as published in the College calendar. A student is not permitted to withdraw from a class after the withdrawal deadline.
2. A faculty member is permitted to withdraw a student from the faculty member’s class for violation of the faculty member’s attendance policy with written notification to the student prior to the beginning of the final exam period, as published in the faculty member’s syllabus. A faculty member is not permitted to withdraw a student from his or her class as a response to student conduct which falls under the jurisdiction of the Student Code of Conduct (6Hx28:10-03).
3. A student who withdraws from a class before the withdrawal deadline will receive a grade of "W." A student who is withdrawn by a professor will receive a grade of "W." A student who is withdrawn for administrative reasons at any time will receive a grade of "W" or other grade as determined in consultation with the professor. Any student who withdraws or is withdrawn from a class during a third or subsequent attempt in the same course will be assigned a grade of "F". The grades of “WP” and “WF” **are eliminated.**
4. A student who receives a grade of “W” will not receive credit for the course, and the W will not be calculated in the student’s grade point average; however, the enrollment will count in the student’s total attempts in the specific course.
5. If a student withdraws from a class, the student may, upon request and only with the faculty member’s permission (which may be withheld at any time in the sole discretion of the faculty member), continue to attend the course. If a student is withdrawn by a faculty member or is administratively withdrawn, the student is not permitted to continue to attend the class.
6. **Date to Withdraw for Fall is November 9, 2018**

**Deadline to apply for graduation: September 14, 2018**

**Humanities Department Attendance Policy**

**Face to Face Classes**

Students are allowed five (5) absences during the semester. (NOTE: The instructor does not distinguish between excused and unexcused absences.) Upon the fifth absence, the student will be notified that a further absence will result in their withdrawal from the course. Upon the sixth absence, the student will automatically be withdrawn from the course by the instructor.  A student will be marked absent if they do not answer when their name is called, if their signature does not appear on the sign-in sheet for that day, or if they miss more than 15 minutes of class by arriving late or leaving early. It is the attendance records of the instructor, not the recollections of the student, which will be consulted for proof of attendance/absences.

For severe medical conditions that result in excessive absences, consult the Dean of Students concerning Valencia’s medical withdrawal policy.

International students, and students receiving financial aid, should be aware of how a “W” will affect their status.

<http://international.valenciacollege.edu/current-students/maintaining-visa-status/>

<http://valenciacollege.edu/finaid/satisfactory_progress.cfm>

**Online Classes**

Attendance in an online class is based on a student's completion of assignments, quizzes, discussion board postings, and tests. Students who fail to complete six (6) assigned items (whether assignments, discussions, quizzes, or exams,) will receive a warning. Upon the **seventh (7)** missed assignment, the student will automatically be withdrawn from the course by the instructor.

o  (NOTE: The instructor does not distinguish between excused and unexcused absences.)

o   Upon the sixth missed assignment, the student will be notified that missing one other assignment will result in their withdrawal from the course.

o   For severe **medical conditions** that result in excessive absences, consult the Dean of Students concerning Valencia’s medical withdrawal policy.

o   International students, and students receiving financial aid, should be aware of how a “W” will affect their status.

<http://international.valenciacollege.edu/current-students/maintaining-visa-status/>

<http://valenciacollege.edu/finaid/satisfactory_progress.cfm>

**INSTRUCTIONAL METHOD**

**This course will be taught using whiteboard screencasts. Each lesson will have a screencast available on a link posted on the Canvas site. It is necessary to check the Canvas site for announcements, assignments, important dates, and other course content.**

**A link for assessments will also be posted on Canvas. Chapter Quizzes will be given AT LEAST every other week, and there is a quiz EACH WEEK based on the Latin myth or story told in the chapter. THE BEST STRATEGY FOR THE LATIN STORY QUIZ IS TO TRANSLATE THE WHOLE STORY AND THEN TAKE THE QUIZ. OTHERWISE, IT WILL BE DIFFICULT TO MAKE SENSE OF THE STORY OR THE QUIZ.**

**Most of the exercises from the textbook will be graded simply for completion, but I may decide to grade them more thoroughly so always do each assignment with great care and accuracy.**

**The announcements on Canvas will be the primary means to follow the course. This syllabus is an outline, but it may need to be changed based on the performance of your class. The changes will be for your benefit, but you must keep up to date by checking the announcements on Canvas.**

**Latin is somewhat easier than many modern languages because there is no spoken component to this class – however, as with any language, this course requires that you study about five days a week. You may only review for ten minutes a day sometimes, but it is crucial to be in the habit of practicing Latin or most students will quickly get behind.**

**The pace at first is designed to be a little bit slow in comparison to the courses I have taught in the past (for 15 years). This is because we do not have face to face contact. Please be patient if the pace is too slow and easy for you – based on the performance of the majority of students, I will pick up the pace – or slow down – as needed.**

**GRADES**

**Weekly assignments 25% (includes each chapter myth quiz and exercises)**

**Chapter Quizzes 25% (Usually every other week)**

**Midterm 25%**

**Final 25%**

**\*LATE WORK WILL RECEIVE 50% credit if it is turned in within one week. After one week, late work will receive 25% credit.**

**COURSE INFORMATION FROM THE VALENCIA CATALOGUE**

LAT 1120. ELEMENTARY LATIN I. 4 4 0

Fundamental skills in Latin comprehension, expression and structure. Increasing awareness and understanding of the Roman culture. A minimum grade of C is required to pass this course if being used to satisfy the General Education Foreign Language Proficiency Requirement.

REQUIRED TEXT

*Latin Via Ovid*

**Publisher:** Wayne State University Press; 2 edition (September 1, 1982)

**Language:** English

**ISBN-10:** 0814317324

**ISBN-13:** 978-0814317327

**\*All Assignments are to be submitted on Canvas under Content. Each individual assignment is listed under Content. DO NOT ATTACH A SEPARATE DOCUMENT. YOU MAY NOT HANDWRITE ASSINGNMENTS UNLESS YOU HAVE PAPERWORK FOR AN ACCOMODATION OR MEDICAL NEED.**

**Week One Due Sunday at 11:59 pm = 1/13**

**PLEASE DO NOT ATTACH ANY ASSIGNMENT THIS SEMESTER AS A SEPARATE DOCUMENT - WRITE YOUR WORK ON CANVAS, NOT IN A WORD DOCUMENT OR PDF.**

**NEVER DO ANY WORK THAT IS NOT POSTED IN THE WEEKLY MODULES.**

1.       Read the introduction and take notes. Notes may be in any form and of any length, but I recommend about 2 or 3 pages. You do NOT need to submit your notes, but they will help you take the quiz called "Introduction" under MODULE ONE. Take the quiz only after you have read the material, or you will miss many questions.

2.      Watch the introductory screencast called Latin 1, the link to which is posted under Module One.

3.       Read Chapter One **including all pages in the chapter.**

4.      Watch the screencast titled Lesson Two

3.      **Take the Chapter One story quiz, based on the chapter one story in Module One.**

5.     Complete exercises  II, III, IV (skip I) and post under Module One, Chapter One Exercises.

**NEVER DO ANY WORK THAT IS NOT POSTED IN THE WEEKLY MODULES.**

**Week Two Due Sunday at 11:59 pm  = 1/20**

**NEVER DO ANY WORK THAT IS NOT POSTED IN THE WEEKLY MODULES.**

**PLEASE DO NOT ATTACH ANY ASSIGNMENT THIS SEMESTER AS A SEPARATE DOCUMENT - WRITE YOUR WORK ON Canvas, NOT IN A WORD DOCUMENT OR PDF.**

1.      Take the CHAPTER QUIZ on chapter one and the introduction by Sunday 11:59pm. It is in module two.  **YOU MAY TAKE EACH QUIZ AND TEST AND EXAM IN THIS COURSE TWICE FOR THE AVERAGE OF THE TWO SCORES.**

2.       Read Chapter Two in the textbook.

3.      Watch the screencast for Lesson Three

4.      Take the chapter two LATIN STORY QUIZ by Sunday 11:59pm.

5.     Complete exercises II, III, and IV and submit on Chapter Two exercises by Sunday 11:59pm.

6.      Correct your answers for **Chapter One exercise II** only and post on  Chapter One corrected answers by Sunday 11:59pm.

**NEVER DO ANY WORK THAT IS NOT POSTED IN THE WEEKLY MODULES.**

**Week Three Due Sunday at 11:59 pm = 1/27**

1.       Read Chapter Three

2.      Watch the screencast Lesson Four

3.      Take the chapter three LATIN STORY quiz by Sunday 11:59pm.

4.     Complete exercises II, III, and IV and submit on  Chapter Three exercises by Sunday 11:59pm

**Week Four Due Sunday at 11:59 pm = 2/3**

1.       Read Chapter Four

2.      Watch the screencast for Lesson Five

3.      Take the Chapter Four LATIN Story quiz by Sunday 11:59pm.

4.     Complete exercises II, III, and IV and submit on  Chapter Four exercises by Sunday 11:59pm.

5.      Correct your answers for Chapter Three exercise II only and post on Chapter Three corrected answers.

6.      Read pages 35-36 and memorize the vocabulary (the prefixes) at the bottom of the page.

7.   Take quiz on Chapters 1 - 3 by Sunday 11:59pm

**Week Five Due Sunday at 11:59 pm  = 2/10**

1.       Read Chapter Five

2.      Watch the screencast called Lesson Six

3.      Take the Chapter Five story quiz by Sunday 11:59pm.

4.     Complete exercise V in Chapter 5 and submit on Canvas by Sunday 11:59pm.

5.      Take Chapters 1-5 quiz (including all vocabulary, declension, and conjugation) by Sunday 11:59pm

**Week Six Due Sunday at 11:59 pm = 2/17**

1.       Read Chapter Six

2.      Watch the screencast called Lesson Seven

3.      Take the Chapter Six LATIN story quiz by Sunday 11:59pm.

4.     Complete exercises II and III and submit to assignment called Chapter Six exercises by Sunday 11:59pm.

**Week Seven Due Sunday at 11:59 pm = 2/24**

1. Watch the Midterm Exam Review screencast and take the midterm exam.

2. Take the Chapter 7 Story Quiz.

3. Chapter 7 Exercises IIIA and IIIB and IV.

**Week Eight Due Sunday at 11:59 pm  = 3/3**

1.       Read Chapter Eight

2.      Watch the screencast CALLED LESSON NINE.

3.      Take the Chapter Eight story by Sunday 11:59pm.

4. Complete CHAPTER EIGHT exercises II, III A-B and submit on Canvas by Sunday 11:59pm.

**Week Nine Due Sunday at 11:59 pm  = 3/10**

1. Read Chapter Nine

2. Take the Chapter Nine Story Quiz

3. Complete CHAPTER NINE exercises IIA and IIB and III and IV by Sunday 11:59pm.

4. Watch the screencast CALLED LESSON TEN

5. Take Chapters 6-8 quiz (including all vocabulary, declension, and conjugation) by Sunday 11:59pm.

NO NEW ASSIGNMENT DUE 3/17 = Spring Break

**Week Ten Due Sunday at 11:59 pm = 3/24**

1. Read Chapter Ten

2. Watch Screencast called Lesson Eleven.

3. Take the story Chapter Ten story quiz by Sunday 11:59pm.

4. Complete Chapter 10 exercises III, IV and submit on Blackboard by Sunday 11:59pm.

5.  **Complete Chapters 9-10 quiz**

**Week Eleven Due Sunday at 11:59 pm = 3/31**

1. Read Chapter 11 in the book

2. Watch Screencast called Lesson 12

3. Take the Chapter 11 story quiz

4. Complete Chapter 11 exercises III and IV and submit to Canvas.

**Week Twelve Due Sunday at 11:59 pm = 4/7**

1. Read Chapter 12

2. Watch Screencast called Lesson 13

3. Read Chapter 13 and complete Chapter 13 exercises

4. Take the Chapter 13 story quiz

**Week Thirteen DUE on SUNDAY at 11:59pm = 4/14**

**1. Watch screencast 14**

**2. Read Chapter 14**

**3. Complete Chapter 14 exercises**

**4. Take the Chapter 11-13 quiz**

**5. Take the chapter 14 story quiz**

**FINAL EXAM DUE on THURSDAY at 11:59 pm = 4/21**

1. Watch the final exam review and complete the final exam.